

## RPL/RCC Application Form

*Before completing this application form, please ensure that you have read and understand the FB Learning Student Handbook and that you have submitted an FB Learning Enrolment Form for processing.*

### Applicant and RPL/RCC Details

Title: \_\_\_\_\_ Last Name: \_\_\_\_\_ Other Names: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Please List the Units in which you wish to apply for RPL/RCC	
--	--

### Employment Details

Are you currently employed?  Yes  No

If yes, what is your current occupation and position title \_\_\_\_\_

Who is your current employer? \_\_\_\_\_

### Further Training

Have you undertaken any training relating to the units you are applying for?  Yes  No

<p>If yes, what were you trained in?          Include:</p> <ul style="list-style-type: none"> <li>- List of all courses and brief description of knowledge and skills developed</li> <li>- Training completion date (month, year)</li> <li>- Country where you trained</li> <li>- Name of course and institution (if applicable)</li> </ul>	
---	--

### Professional Referees

Include below two referees related to your current or recent work situation  
 (please ensure you have notified your referees that they may be contacted)

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Organisation: \_\_\_\_\_ Phone No: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Organisation: \_\_\_\_\_ Phone No: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email: \_\_\_\_\_

**Employment History**

You can complete the employment history section below, or attach your resume to this form.  
 (If you are attaching your resume please ensure it includes ALL of the information required below)

Name, Address and Phone No of Employers	Period of Employment (DD/MM/YYYY)	Position Held	Description of Major Duties
1.			
2.			
3.			
4.			

**Documentation**

If you are attaching documents to your application, please provide a brief description below.  
 (The types of documents you might attach include: resume, awards, business documents you have developed and are evidence of your knowledge and skills etc.)

Document Description	OFFICE USE ONLY - Assessor to use this section to align documents to specific units of competency and identify competency conversation questions.

**Additional Information**

Is there any further information you wish to provide in support of your application?

---



---



---



---



---



---

**Professional Referees**

I declare that the information contained in this application is true and correct and that all the documents are genuine.



Flexible Business Learning Pty Ltd  
ABN: 24 163 567 682  
RTO ID: 40945

Applicant  
Signature:

\_\_\_\_\_

Date:

\_\_\_\_\_